

Northwest PA Collegiate Academy Parent Teacher Student Organization (NPCA PTSO)
September 19, 2012, 6:45 p.m., Library
General PTSO Meeting Minutes

At 6:50 p.m. the meeting began with a welcome and introduction by President Deb Sobina.

Other attendees included:

Dean Tammie Smith, PhD.; Assistant Dean James Vieira; David Rolph, Vice President; Ellen Lobb, Secretary, Elizabeth Twohig, Communication Committee Chairperson; Rebecca Rolph, Membership Committee Chairperson; Christine Balsiger, Teacher Rep.; Rachel Sobina, Senior Student Rep.; Dakota Palmer, Junior Student Rep.

Motion was made to accept the May 16, 2012, PTSO General Meeting Minutes as presented.

TREASURER'S REPORT

Treasurer was absent. President reported that approximately \$1,000 was earned via summer fundraising.

VICE PRESIDENT'S REPORT

Nothing to report.

DEAN'S REPORT

Dean Smith reported on the new Pennsylvania State assessment tests for high schools, which will replace PSSAs. Information will be provided in school to students; via website; and at parent meeting on Tuesday, Sept. 26, at 7 p.m. in the auditorium.

COMMITTEE REPORTS

Membership Committee – Becky Rolph:

Roster includes 33 prospective members. President reported that 4 new members signed up during Open House night. All applicants will be asked to pay membership fee.

Hospitality Committee – Julianne Lanich

In absentia, Chairperson indicated nothing to report.

Communication Committee – Elizabeth Twohig:

Nothing to report. President mentioned new web site. 2012/2013 PTSO General Membership Meeting dates are listed. PTSO information/news should be emailed to Mr. Bischoff for inclusion in PTSO tab. PTSO information/news for “one-call” communications should be emailed to Mr. Vieira.

Community Outreach Committee – Pam Wiley:

Chairperson was absent. There was no report.

Rewards Committee – Theresa Humes (interim/absent):

President named existing programs: Coke, Target, Labels for Education, Giant Eagle and Tops.

Teacher Appreciation/Recognition Committee – Lori Dolan and Terry Henry (absent):

President reported goal/plan: Back-to-School Breakfast and Appreciation Luncheon.

OLD BUSINESS

--Approval of Bylaws has been delayed until January 2013 due to need for quorum and filling of following positions:

1st Vice President – 11th/12th grade class;

2 Parent Representatives for each class for Executive Board;
2 Freshman Student Representatives for Executive Board.

- Call for chairpersons for following two Committees: Fundraising; Rewards Programs.
- Responsibilities for each committee chairperson are to be finalized at next Executive Committee Meeting.
- Potential for awarding scholarships if we raise enough funds was discussed.
- Grant-writing opportunity for willing/able volunteer is needed.
- Tax-exemption status – PTSO will be under umbrella of Collegiate Academy; Treasurer is working on setting up PTSO's checking account.
- Sea Wolves Fundraising Program was discussed. About \$1,000 was raised. Thanks to all who volunteered.

NEW BUSINESS

- Collegiate's Beach Walk fundraiser - Dakota Palmer made a motion, seconded by Dave Rolph, to approve a financial assistance donation of \$240 from PTSO funds. Rachel Sobina made a motion, seconded by Dakota Palmer, to develop a Beach Walk Basket Raffle. Both students volunteered to coordinate the raffle.

- Becky Rolph made a motion, seconded by Rachel Sobina, for PTSO presence at following performances:
Romeo & Juliet - December 6, 7, 8.
Instrumental Concert – December 13
Choral Concert – December 18
Purchase of PTSO ad in Romeo & Juliet program was approved.
PTSO table for each date was requested. Table also needed for Recruitment Open House on Sunday, December 2.

- Dean Smith offered space in building for PTSO storage. Ms. Balsiger offered a storage bin.
- PTSO banner to be created by Mr. Rinderle with input from Dave Rolph.
- Dean Smith made a motion, seconded by Brenda Snyder, to develop contest for students to create PTSO logo.

- Student involvement in PTSO and fundraising opportunities were discussed. Brenda Snyder volunteered to be Fundraising Chairperson. She and Nicole Young volunteered to be the Freshman Parent Representatives. Michelle Dennis volunteered to assist with donation solicitation. Rachel Rutkowski expressed interest in freshman student rep. position.

- Summary of PTSO's summer/fall activities to date was mentioned. President created Power Point presentation which was available in Academic Enhancement classroom during Open House.

- This semester's goals include:
Continue soliciting membership (Becky Rolph will request completion of membership forms);
provide scholarship; supplement Teacher Appreciation event; provide opportunities for student, teacher, parent collaboration, especially at start of school year.
- Need for classroom supplies for teachers was discussed.
- Rachel Sobina made a motion, seconded by Dakota Palmer, to have meeting minutes received and approved by PTSO Officers before putting on school website.

A motion was made by Dave Rolph, seconded by Dakota Palmer, to adjourn at 8:05 p.m.

Next Executive Board meeting on a night to be determined, at 7 p.m.

Next General Membership meeting: January 16, 2013, 6:45 p.m., in the school library.

Respectfully submitted by Ellen Lobb, Secretary